

## WHO WE ARE

Serving our community for 20 years, the Boys & Girls Club of Burbank and Greater East Valley supports and nurtures potential in more than 1650 young people 6-18 every day.

Through professional, dedicated and trained staff, the youth at our Main Club and our 17 local sites are encouraged to fully participate in a variety of enrichment programs all designed to help young people experience a positive sense of self and build strong character.



## OUR MISSION

"To inspire all young people to realize their full potential as productive, responsible and caring citizens."

## LOCAL SITES

### BURBANK ELEMENTARY SCHOOL SITES:

Bret Harte          Miller  
Edison                Roosevelt  
Emerson             Stevenson  
Jefferson

### BURBANK MIDDLE SCHOOL SITES:

Luther  
Jordan  
Muir

### BURBANK ASES SITES:

Disney  
Providencia  
Washington  
Luther Burbank Middle School

### GREATER EAST VALLEY SITES:

Our Lady of the Holy Rosary  
St. Patrick Catholic School  
Verdugo Hills High School

To directly contact any of the school sites for more detailed information, visit our website:

[www.bgc burbank.org](http://www.bgc burbank.org)

# MAKE A DIFFERENCE.

## Volunteer



## GREAT FUTURES START HERE.



**BOYS & GIRLS CLUB**  
OF BURBANK AND GREATER  
EAST VALLEY

2244 N. Buena Vista St., Burbank, CA 91504  
Phone: (818) 842-9333  
Fax: (818) 842-0694

## How you can help...

Read a book or get reacquainted with youth by helping members with homework during Power Hour.

Engage a child through play with board games, foosball, ping pong, word games cards or chess.



Be involved in group games like “Simon Says” or “Head’s Up, Seven- Up”

Put on an apron and help prepare snacks, clean up or get involved in some of our cooking projects.

### Lead an arts and crafts project.



### Get your hands dirty in the garden!

On occasion, there are DIY projects that require painting, cleaning, moving or assembling furniture.

If you’re an organizer, there’s usually some time of administrative work that needs attention.

## Tips for a great volunteer experience

Pick up a volunteer lanyard at the membership desk.

Sign-in and sign-out every day you come in at the membership desk .

Boys & Girls Club is always looking for volunteers to share their skills and special talents with our members. Let us know your Ideas!

If you have an issue with a member, please seek Club staff to help with the situation.

Volunteers are responsible for keeping track of their own hours.

Physical contact with children should only be done when absolutely necessary.

Hit the off button! Cell phones are not to be used during volunteer hours.



**Volunteer hours are 3-6pm Monday-Friday. Hours are subject to change during times when members are not in school.**

## Areas to volunteer

### Club Departments

GamesRoom  
Learning Center/Power Hour  
The Arts  
Athletics  
Technology  
Enrichment Programming

### Enrichment Sites

Power Hour  
The Arts  
Athletics  
Technology (most school sites)  
Enrichment Programming

### Group Events

Companies are encouraged to participate as a group. If you plan to do so, it is a great to have ideas about what kind of organized activities you want to do. Volunteer projects may or may not include working with our members depending on the nature of the activity.

Boys & Girls Club reserves the right to remove volunteers from the Club for any action deem inappropriate.

**Brittany Vaughan, Director of Operations**  
**(818) 842-9333 ext. 17**



For Teen Volunteer Information Contact:  
Adam Bell, Teen Director  
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