



BOYS & GIRLS CLUB
OF BURBANK AND GREATER
EAST VALLEY

Title: Physical Education Youth Development Professional

Education Level: H.S. Diploma, College degree preferred

Position: Part Time

Hourly Rate: \$20.00

Reports to: Physical Education Unit Director

Work Schedule: Monday – Friday 8:15am-1:45 or 2:45pm, additional hours as required to meet job requirements

Job Summary

The Physical Education Youth Development Professional (YDP) is responsible to facilitate the psychomotor program at an LAUSD elementary school during the school days and to provide active supervision during school recess and lunch breaks. Psychomotor learning is the relationship between cognitive functions and physical movement. Psychomotor learning is demonstrated by physical skills such as movement, coordination, manipulation, dexterity, grace, strength, speed—actions which demonstrate the fine or gross motor skills, such as use of precision instruments or tools, and walking. The Physical Education YDP is responsible to facilitate physical education programs, fitness challenges for youth between the ages of 5 and 10. Program responsibility supports our priority outcome areas of Sports Knowledge, Healthy Lifestyles, Good Character and Citizenship. The Physical Education Youth Development Professional reports to Physical Education Unit Director.

Responsibilities Overview

- Implements social recreation, fitness, and sports programs and activities.
- Conduct organized and structured group activities for children age 5-10.
- Maintain and upkeep athletic facilities and/or report safety hazards to operations
- Conducts National Boys & Girls Club programming (i.e. Triple Play, All Stars, etc.)
- Provide active supervision in assigned program areas.
- Provide active supervision during school recess and lunch breaks
- Ensure program areas are clean and organized.
- Encourage and create a positive environment for children to learn, interact, and grow.
- Build positive relationships with members, staff, and school faculty
- Ensure the health and safety of members.
- Attend mandatory staff meetings and training sessions.
- Duties, task and responsibilities as deemed necessary by administration or supervisor.
- Collaborating with Sports and Recreation Director when necessary

Job Requirements

- Working knowledge of social, physical recreational, fitness, and athletic programming.
- Must have a passion for serving and positively inspiring youth.
- Minimum of one year of youth development experience in a school, childcare or after-school program setting.
- Boys & Girls Club programs experience highly preferred.
- Proven track record of successfully supervising and running various social recreation, fitness, and athletic activities for youth, age 5-10.
- The ability to accommodate various learning styles and levels.
- Excellent interpersonal and verbal communication skills. Must be a team player.

- Familiar with the principles of youth development
- Ability to work collaboratively with diverse communities and groups
- Know how to define and work toward positive outcomes
- Ability to organize time well and focus on completing assigned tasks with minimal supervision
- The ability to be on your feet for long periods of time.
- Demonstrate strong communications skills, both verbal and written

Physical Requirements

The physical requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job the employee is frequently required to walk, sit and stand; talk or hear; use hands to finger; handle or feel objects, tools or controls; and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel, crouch or crawl; and may be infrequently required to run. The employee must remain physically fit enough to keep children safe in an emergency.

The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, color vision, and the ability to adjust focus. Hand-eye coordination is necessary to perform certain duties. The noise level in the work environment can range from quiet to moderate in office settings to moderate and usually loud in recreation and play settings when children are present.

All employees working directly with children at all Boys and Girls Club of Burbank and Greater East Valley locations are required to work outdoors in various types of weather conditions.

The information presented indicates the general nature and level of work expected of employees in the classification. It is not designed to contain, or to be interpreted as, a comprehensive inventory of all duties, responsibilities and objectives required of employees assigned to this job.

Employee Signature

Date

Chief Executive Officer Signature

Date